What KML Can Offer You?

Different manuals that will cover the corporate planning process, Performance management process, related context, and facilitating tools and techniques to a variety of users.

**Performance Management Manual**
- The manual will cover the performance management process, related context, and facilitating tools and techniques to a variety of readers
- This manual will focus on important and sometimes complex elements of the performance management process that are commonly overlooked in the day-to-day management of the organization

**KPI Manual**
- Having an effective Key performance indicator (KPI) selection and monitoring process is becoming increasingly critical in today’s environment
- This guideline will help the reader to use KPIs to generate value in the organization
- Design a KPI Library where the organization’s KPIs are archived & can be easily reached and used

**Corporate Planning & Performance Management Manual**
- The primary purpose of this manual is to provide a comprehensive, user-friendly management tool that can be used by the organizations’ employees, to implement or understand the planning process leading to the development of the corporate strategic plan

KML will deliver the following:

**Outcomes:**
- Corporate Planning Manual
- Performance Management Manual
- KPI Manual
- Roles & Responsibilities Matrix
- Processes & Procedures
- Templates & Tools
- Used Terminology List

Estimated Efforts Required: 4-5 weeks

Additionally:
- Planning is not a linear step by step process, but a cyclical and iterative process that requires focus and alignment from all people in the organization to move it toward the future. It represents a new focus for the organization; a focus on a compelling vision of the future.
- This manual is designed to help the leaders take steps to begin a strategic management process.
- In addition, Key Success Factors and Common Mistakes will be highlighted in such a manual. These factors and challenges are determinants of successful strategy planning and execution. While they apply to the entire system of strategy management.

www.KPIMegaLibrary.com